

Branches and Member Groups share similarities and a number of differences as set out in the table below:

	Branches	Member Groups
Definition	Formal grouping of members resident in an area.	Group of at least six Senior Financial Members who combine to pursue activities or interests which further YHA's aims and objects and fulfil the requirements of National Board.
Structure	Each Branch shall be administered by a committee of Senior Financial Members who are resident in the Branch area. The committee shall include a Chair, Secretary and a Treasurer.	None required by the Constitution.
Minimum size	Six Senior Financial Members of YHA.	Six Senior Financial Members of YHA.
Role	<p>Branch committees may:</p> <ul style="list-style-type: none"> ▪ Promote and participate in community and environmental activities that further the objects of YHA ▪ Promote and engage in activities for the benefit of members ▪ Promote and raise funds for YHA, and in general further the objects of YHA in its area ▪ Co-operate with other Branches, and Member Groups to foster co-operation, and assist in formation and strengthening of Branches and Member Groups in adjoining areas ▪ Bring forward General and Constitutional Notices of Motion, and make nominations for elected positions ▪ Make nominations for service and merit awards ▪ Appoint sub-committees to deal with aspects of its work. 	<p>Member Groups may:</p> <ul style="list-style-type: none"> ▪ Pursue activities or interests which further YHA's aims and objects ▪ Undertake activities as set out in its application to National Board for approval
Conditions on the Role	As set out in the Constitution, s 16.6.	As set out in the Constitution, s 16.6.
Reporting requirements	<p>Within 21 days of a Branch Annual General Meeting, the Branch are to provide the following information to national office:</p> <ul style="list-style-type: none"> ▪ Minutes of the Branch AGM ▪ Branch financial statements as presented to the members at the Branch AGM ▪ Committee Annual Report as presented to the members at the Branch AGM ▪ Outcomes of elections of officers and committee ▪ List of attendees ▪ Evidence of at least 4 committee meetings held since the previous year's Branch AGM <p>Correct Branch returns are required to allow the Branch to be represented at YHA's Annual General Meeting.</p>	The Group is required to submit an annual report of its activities to national office by 30 June in each year, and to provide details of income and expenditure if and when requested.
AGM representation	May be represented at a General Meeting by one representative, who has been appointed by the Branch Committee.	May be represented at a General Meeting by one representative, who has been appointed by the Member Group.
Voting at AGM	Each Branch representative has two votes.	The Member Group representative does not have any votes on behalf of the Member Group.
Can nominate service or merit awards?	Yes by Branch Committee	Yes by Member Group
Can nominate for elected National Board and office bearer positions?	Yes by the Branch Committee; the relevant set of minutes will need to be attached to the nomination. Alternatively the Branch Chair and Secretary may sign the form.	Yes but by two Senior Financial Members rather than the Group as a whole.
Control and Use of Funds	As set out in the Constitution s 14.8-14.12.	As set out in the Constitution s 14.8-14.12.